

AGENDA

Parua Bay School: Board of Trustees

Date: Wednesday, 9th September 2020, 6.00pm-8.00pm

Venue: Parua Bay School Staffroom

Attendees: Mark Ashcroft (Principal), Madeleine Brooks (Teacher Rep), Tangiwai Baker, Pete Baltus, James Buckland (Chair), Andrew Glen, Sarah Irwin, Delwyn Hewson (Minutes Secretary)

Apologies:

Agenda	Lead/ Time	Notes
1. Opening Address	All 3 mins	Karakia Haruru ana te tai a lhu waka, Marino ana te tai i roto Ko te kina, te mango, te patiki, Nga kai o nga rangatira Hui e, taiki e!
2. Opening a) Present b) Apologies/Absent c) Conflicts of Interest d) Minutes of previous meeting e) Matters arising from previous meetings	Chair 5 mins	Moved that the minutes of the meeting 05 August 2020 are a true and accurate record.
3. Monitoring Reports a) Principal's Report b) Treasurer's Report	20 mins MA PB	Moved that the Principal's report be approved Reports submitted: <ul style="list-style-type: none"> 4 Sept 2020 Principal's Report to the Board Kia tu rangatira ai - Parua Bay General Summary Report 1080 Attendance Term 2 2020 'Every Day Matters' SLT Copy of 27 Aug 20 Attendance Summary 'Every Day Matters' Health and Safety Audits_Meetings 2020 H&S - Medical Incidents - Term 3 2020 Moved that the payments for July \$30,504.99 are confirmed as per the circulated schedules. Reports submitted: <ul style="list-style-type: none"> Governance Financial Report July 2019 Annual Financial Statements 2019 Fixed Asset Register
4. Strategic Planning a) Curriculum Review	Chair 45 mins	EOTC Curriculum Report

<p>b) Policy Review</p> <p>c) Kaupapa Maori</p> <p>d) Goal for next meeting</p> <p>e) General</p>	<p>AG PB</p>	<p>Financial Planning Policy (Financial Conditions Policy) Enrolment Scheme Policy</p> <p>The Education and Training Act 2020: Te Tiriti o Waitangi - https://www.education.govt.nz/our-work/legislation/education-and-training-act-2020/the-education-and-training-act-te-tiriti-o-waitangi/</p> <p>Curriculum Review</p> <ul style="list-style-type: none"> • Student Achievement Data as appropriate • Inquiry learning <p>Policy Review</p> <ul style="list-style-type: none"> • Managing Challenging Behaviour & Physical Restraint Policy • Theft & Fraud Policy <p>NZSTA professional development Building project(s) - update Fundraising / Sponsorship - update Board Self Assessment - any follow-up discussion The Education and Training Act 2020: Information for Boards - https://www.education.govt.nz/our-work/legislation/education-and-training-act-2020/the-education-and-training-act-information-for-boards/</p>
<p>5. Administration</p> <p>a) Correspondence in</p> <p>b) Matters arising from the correspondence</p> <p>c) Correspondence out</p>	<p>5 mins</p>	<p>MOE - Proposed ballot dates for 2021 out of zone enrolments Melissa Aarsen - Letter Samantha McNeight - Letter 10 August 2020 'Biggest education changes in decades' enacted - https://www.education.govt.nz/news/biggest-education-changes-in-decades-enacted/</p>
<p>6. Meeting Closure</p> <p>a) Next Board Meeting</p>		<p>Evaluation of Meeting Board Report Newsletter: Andrew Glen</p> <p>Wednesday 28 October 2020</p>

Evaluation of Meeting Summary for 05 August 2020 Meeting

	Not at all 1	2	3	4	Very Well 5
How well did we accomplish the results we expected from this meeting based on the set agenda?				1	3
How satisfied are you with how the team worked as a group?				1	3
How satisfied are you with your participation and contribution as an individual?				1	3
Is there anything that you believe would improve our meeting process?					