



AGENDA

Parua Bay School Board Meeting

Date: Monday 23rd February, 4:00pm - 6:00pm
Venue: Staffroom, Parua Bay School
Attendees: Jemma Scott-Davidson, Kate Fortune (Acting Principal), Leon Candy (Staff Rep), David Hermans, Owen Thomas, Janine Carter, Paulina Grant, Lisa Currie (Minutes)

KARAKIA		
Haruru ana te tai a Ihu waka, Marino ana te tai i roto Ko te kina, te mango, te patiki, Nga kai o nga rangatira Hui e, taiki e!		The tides rumble at Ihu waka, but the tides within are calm The kina, the shark and the flounder are the food of champions What say ye, the tide is full. Yes we agree!
Agenda	Lead by/ Time	Notes
2. Opening	Chair	
a) Present		
b) Apologies / Absent		
c) Conflicts of Interest		
d) Public in attendance		Nil
e) Board Administration		1. Appoint Presiding Member for 2026 (deferred from 27/01/26)
f) Minutes of previous meetings	5 minutes	1. Minutes of the Previous Meetings a) Moved that the minutes of the public meeting held on 1st December 2025 are a true and accurate record. b) Moved that the minutes of the public meeting held on 27th January 2026 are a true and accurate record. c) Moved that the minutes of the in-committee meeting held on 27th January 2026 are a true and accurate record.
h) Review of Self Evaluation		n/a
i) Matters arising from previous meetings	10 mins	1. Review Action List (as at 27th January 2026)

		2. NZSTA Policies for Board reference: • C1 Meeting Protocols Document • B1 Board Roles and Responsibilities • B7 Relationship between Chair and Principal 3. Staff Survey Action Plan 4. Investment Plan
MATTERS FOR BOARD DECISION		
Public Excluded Business (in committee)		
Supporting documents to be circulated at the meeting		1. Student Update 2. Ritchies Transport - update
PUBLIC MEETING		
3. Monitoring Reports	20min	
a) Principal's Report	Principal 15 minutes	1. Principal's Report <u>Moved that</u> the Principal's report be accepted.
b) Treasurer's Report	Treasurer 20 minutes	1. Governance Report - November 2025 2. Asset Register at 31 December 2025 <u>Moved that</u> the payments for November 2025 (totalling \$29,808.17) were confirmed as per the circulated schedule. <u>Moved that</u> the Asset Register be accepted.
c) Health & Safety / Emergency Planning		n/a
4. Strategic Planning	Chair 45 mins	
a) Curriculum	10 mins	
b) Strategic Focus	10 mins	1. Annual Plan <u>Moved that</u> the 2026 Annual Plan be ratified, as circulated.
c) 2026 Policy Review Policy Meetings scheduled for: 9th March 2026 16th March 2026 For further information go to: www.schooldocs.co.nz User name: parua Password: parua	FOR INFORMATION Board policies are managed via School Docs. Policies for review in 2026 are listed below 1. Alcohol, Drugs and other Harmful Substances 2. Sun Protection 3. Digital Technology and Online Safety 4. School Swimming Pool / Swimming Off Site 5. Education Outside the Classroom 6. School Community Engagement 7. Inclusive School Culture 8. Student Attendance 9. Concerns and Complaints 10. Curriculum and Student Achievement	

		11. Reporting about Student Progress and Achievement 12. Learning Support 13. Health Education
5. Administration	5 mins	
a) Correspondence in		1. Email from Marichelle Joubert, Civil Technician - Water, WDC dated 04/02/26 re Consent to WDC manhole renewal a. Email b. Letter of Consent c. Diagrams 2. Email from Brendon Gray, Northland Emergency Management Group dated 12/2/26 re Tsunami Location a) Email b) Map - Revision 1 c) Map - Revision 2
b) Matters arising from the correspondence		
c) Correspondence out		
d) General		FOR INFORMATION OF THE BOARD: A. Property Update #9 - LM Consulting B. Health & Safety Report
6. Meeting Closure		
a) Next Board Meeting		Mon 9th March - Policy Meeting 1 Mon 16th March - Policy Meeting 2 Mon 30th March
<u>KARAKIA</u>		
Kia tau, ki a tātou katoa te atawhai o tō tātou Ariki a Ihu Karaiti me te aroha o te Atua me te whiwhinga tahitanga ki te Wairua Tapu āke, ake, ake, Āmene		May the grace of our Lord Jesus Christ the love of God and the fellowship of the Holy Spirit be with us all evermore Amen

Evaluation of Meeting:
Summary for 1st December 2025 - not completed