



# AGENDA

## Parua Bay School Board Meeting

**Date:** Monday 15th June, 4:00pm - 6:00pm  
**Venue:** Staffroom, Parua Bay School  
**Attendees:** Jemma Scott-Davidson, Mark Ashcroft (Principal), Leon Candy (Staff Rep), David Hermans, Janine Carter, Paulina Grant, Sarah Glen, Carol Abbott (Minutes)

| KARAKIA                                                                                                                                                                                    |               |                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Haruru ana te tai a Ihu waka,<br/>         Marino ana te tai i roto<br/>         Ko te kina, te mango, te patiki,<br/>         Nga kai o nga rangatira<br/>         Hui e, taiki e!</p> |               | <p>The tides rumble at Ihu waka, but the tides within are calm<br/>         The kina, the shark and the flounder are the food of champions<br/>         What say ye, the tide is full.<br/>         Yes we agree!</p>                                                                                                      |
| Agenda                                                                                                                                                                                     | Lead by/ Time | Notes                                                                                                                                                                                                                                                                                                                      |
| <b>2. Opening</b>                                                                                                                                                                          | <b>Chair</b>  |                                                                                                                                                                                                                                                                                                                            |
| a) Present                                                                                                                                                                                 |               |                                                                                                                                                                                                                                                                                                                            |
| b) Apologies / Absent                                                                                                                                                                      |               |                                                                                                                                                                                                                                                                                                                            |
| c) Conflicts of Interest                                                                                                                                                                   |               |                                                                                                                                                                                                                                                                                                                            |
| d) Public in attendance                                                                                                                                                                    |               | Nil                                                                                                                                                                                                                                                                                                                        |
| e) Board Administration                                                                                                                                                                    |               |                                                                                                                                                                                                                                                                                                                            |
| f) Minutes of previous meetings                                                                                                                                                            | 5 minutes     | <p><b>1. Minutes of Previous Meetings</b></p> <p>a) <b>Moved that</b> the minutes of the public meeting held on <a href="#">11th May 2026</a> are a true and accurate record</p> <p>b) <b>Moved that</b> the minutes of the <a href="#">in-committee meeting held on 11th May 2026</a> are a true and accurate record.</p> |
| h) Review of Self Evaluation                                                                                                                                                               |               |                                                                                                                                                                                                                                                                                                                            |
| i) Matters arising from previous meetings                                                                                                                                                  | 10 mins       | <p>1. <a href="#">Review Action List</a> (as at 11th May 2026)</p>                                                                                                                                                                                                                                                         |

## MATTERS FOR BOARD DECISION

### Public Excluded Business (in committee)

Supporting documents to be circulated at the meeting

### PUBLIC MEETING

#### 3. Monitoring Reports

20min

|                                         |                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a) Principal's Report                   | Principal<br>15 minutes                                                          | <ol style="list-style-type: none"> <li>1. <a href="#">Principal's Report</a></li> <li>2. EOTC Proposal - AIMS Games 2026                             <ol style="list-style-type: none"> <li>a. <a href="#">Activity Proposal</a></li> <li>b. <a href="#">Supervision Plan</a></li> </ol> </li> </ol> <p><b>Moved that</b> the Principal's report be accepted.</p> <p><b>Moved that</b> the EOTC request for students to attend the AIMS Games in Tauranga over 5th - 11th September 2026 be approved, as per the proposal provided, on the condition that all EOTC procedures are completed and followed, prior to the event, and subject to parents paying all associated costs, paid on their behalf by Parua Bay School.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| b) Treasurer's Report                   | Treasurer<br>20 minutes<br><br><br><br><br><br><br><br><br><br><br><br><br>(JSD) | <ol style="list-style-type: none"> <li>1. Governance Reports - February, March and April 2026</li> </ol> <p><b>Moved that</b> the following payments were confirmed as per the circulated schedules:</p> <ol style="list-style-type: none"> <li>a) <a href="#">February 2026</a> (totalling \$138,178.06)</li> <li>b) <a href="#">March 2026</a> (totalling \$42,976.25)</li> <li>c) <a href="#">April 2026</a> (totalling \$69,642.29)</li> </ol><br><ol style="list-style-type: none"> <li>2. Update on Before and After School Care financial position including MSD OSCAR Grants                             <ol style="list-style-type: none"> <li>a) Income and Expenditure statement as at end of <a href="#">April 2026</a></li> <li>b) Verbal update on MSD OSCAR Grant status</li> </ol> </li> </ol><br><ol style="list-style-type: none"> <li>3. SOLAR update                             <ol style="list-style-type: none"> <li>a) Enphase energy reports for:                                     <ol style="list-style-type: none"> <li>i) <a href="#">March 2026</a></li> <li>ii) <a href="#">April 2026</a></li> <li>iii) <a href="#">May 2026</a></li> </ol> </li> </ol> </li> </ol> |
| c) Health & Safety / Emergency Planning | (P Grant)                                                                        | Playground Bark                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

#### 4. Strategic Planning

Chair  
45 mins

|                       |         |                                                             |
|-----------------------|---------|-------------------------------------------------------------|
| a) Curriculum         | 10 mins | Writing Report deferred to August meeting                   |
| b) Strategic Focus    | 10 mins |                                                             |
| c) 2026 Policy Review |         | A) <a href="#">3-year rolling schedule from School Docs</a> |

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| <p>For further information go to:<br/><a href="http://www.schooldocs.co.nz">www.schooldocs.co.nz</a><br/>User name: parua<br/>Password: parua</p>                               | <p>B) <a href="#">Draft Minutes from Policy Review Meeting of 8th June</a><br/>C) Discussion on policies reviewed 8/6/26 and decision on new meeting date (PG)</p> <p><b>FOR INFORMATION</b><br/>Board policies are managed via School Docs. <a href="#">Policies for review in 2026</a> are listed below</p> <ol style="list-style-type: none"><li>1. Alcohol, Drugs and other Harmful Substances</li><li>2. Sun Protection</li><li>3. Digital Technology and Online Safety</li><li>4. School Swimming Pool / Swimming Off Site</li><li>5. Education Outside the Classroom</li><li>6. School Community Engagement</li><li>7. Inclusive School Culture</li><li>8. Student Attendance</li><li>9. Concerns and Complaints</li><li>10. Curriculum and Student Achievement</li><li>11. Reporting about Student Progress and Achievement</li><li>12. Learning Support</li><li>13. Health Education</li></ol> |                                                                                                                                                 |
| <b>5. Administration</b>                                                                                                                                                        | <b>5 mins</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                 |
| a) Correspondence in                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1. Out of Zone Enrolments 2027<br>a. <a href="#">Letter of Confirmation of Ballot dates</a> (MOE, dated 26/5/26 from Amy Kirk)                  |
| b) Matters arising from the correspondence                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                 |
| c) Correspondence out                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                 |
| d) General                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>FOR INFORMATION OF THE BOARD:</b><br>A. <a href="#">Property Update #11 - LM Consulting</a><br>B. <a href="#">Health &amp; Safety Report</a> |
| <b>6. Meeting Closure</b>                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                 |
| a) Next Board Meeting                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Monday 10th August                                                                                                                              |
| <b><u>KARAKIA</u></b>                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                 |
| Kia tau, ki a tātou katoa<br>te atawhai o tō tātou Ariki<br>a Ihu Karaiti<br>me te aroha o te Atua<br>me te whiwhinga tahitanga<br>ki te Wairua Tapu<br>āke, ake, ake,<br>Āmene |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | May the grace of our Lord Jesus Christ<br>the love of God<br>and the fellowship of the Holy Spirit<br>be with us all evermore<br>Amen           |