AGENDA

Parua Bay School Board Meeting

Date: Monday 11th May 2026, 4:00pm - 6:00pm
Venue: Staffroom, Parua Bay School
Attendees: Jemma Scott-Davidson, Kate Fortune (Acting Principal), Leon Candy (Staff Rep), David Hermans, Janine Carter, Paulina Grant, Lisa Currie (Minutes)

KARAKIA

Haruru ana te tai a Ihu waka, Marino ana te tai i roto Ko te kina, te mango, te patiki, Nga kai o nga rangatira Hui e, taiki e!	The tides rumble at Ihu waka, but the tides within are calm The kina, the shark and the flounder are the food of champions What say ye, the tide is full. Yes we agree!

Agenda	Lead by/ Time	Notes
2. Opening	**Chair**	
a) Present		
b) Apologies / Absent		
c) Conflicts of Interest		
d) Public in attendance		
e) Board Administration		
f) Minutes of previous meetings	5 minutes	a) **<u>Moved that</u>** the minutes of the public meeting held on 23rd February 2026 are a true and accurate record. b) **<u>Moved that</u>** the minutes of the in-committee meeting held on 23rd February 2026 are a true and accurate record. c) **<u>Moved that</u>** the minutes of the public meeting held on 30th March 2026 are a true and accurate record. d) **<u>Moved that</u>** the minutes of the in-committee meeting held on 30th March 2026 are a true and accurate record.

h) Review of Self Evaluation		
i) Matters arising from previous meetings	10 mins	1. Review Action List (as at 30th March 2026) 2. Casual Vacancy Board Update - Public submissions regarding a potential by-election close on May 7th. We can then discuss the next steps based on the outcome and whether we can co-opt. 3. Wedge Savings Account 4. Set date for Policy Meetings
MATTERS FOR BOARD DECISION		
Public Excluded Business (in committee)		
Supporting documents to be circulated at the meeting		1. Update on previous Ïn Committee”matter. 2. Board Expansion:
PUBLIC MEETING		
3. Monitoring Reports	**20min**	
a) Principal’s Report	Principal 15 minutes	1. Principal’s Report **Moved that** the Principal’s report be accepted. 2. Security Camera’s
b) Treasurer’s Report	Treasurer 20 minutes	1. Governance Reports: being finalised with Ed Services. 2. Analysis of Variance 3. Payments: Being finalised with Ed Services 4. Update on submission to Secretary of Education regarding Wedge savings account
4. Strategic Planning	**Chair 45 mins**	
a) Curriculum	10 mins	EOTC Report by Jeremy Hamilton
b) Strategic Focus	10 mins	Casual Vacancy - update
c) 2026 Policy Review **Policy Meetings were deferred** For further information go to: www.schooldocs.co.nz User name: parua Password: parua	5 mins	Set dates for Policy Review meeting(s)

5. Administration	5 mins	
a) Correspondence in		1. Audit information for the Board 2. Curriculum action group letters 3. 2027 Ballot Dates - letter from MoE 4. WDC letter (1st April)- Proposed plan changes 4A & 4C - submissions due 5th May.
b) Matters arising from the correspondence		
c) Correspondence out		
d) General		**FOR INFORMATION OF THE BOARD:** A. Property Update #10 - LM Consulting B. Health & Safety Report C. Solar Savings (Enphase report, backdated)
6. Meeting Closure		
a) Next Board Meeting		

KARAKIA

Kia tau, ki a tātou katoa te atawhai o tō tātou Ariki a Ihu Karaiti me te aroha o te Atua me te whiwhinga tahitanga ki te Wairua Tapu āke, ake, ake, Āmene	May the grace of our Lord Jesus Christ the love of God and the fellowship of the Holy Spirit be with us all evermore Amen

Evaluation of Meeting - Summary for 30th March 2026

Chaired by: Tony Horton	**Not at all 1**	**2**	**3**	**4**	**Very well 5**
1. How well do you think we achieved the objectives for the meeting based on the agenda expectations?				2	4
2. How well do you think the board works as a team?					6
3. How satisfied are you with how the meeting was chaired?				1	5
4. How satisfied are you with your participation and contribution as an individual?				2	4
Is there anything that you believe would improve our meeting process?	We missed the policy review (JSD) I was tired and could have done better (JSD)				