

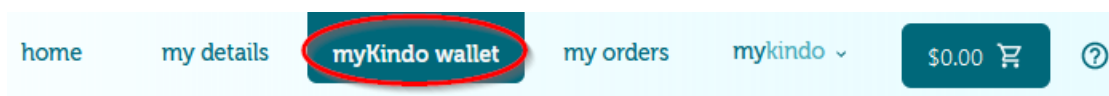
# Setting up an automatic payment into your myKindo account

We've set up our Kindo school shop to make it easy for our families to make payments anywhere, anytime. It's open 24/7 and is our preferred method of payment.

You can choose to drip-feed funds into your myKindo account, and when you have enough funds, make a payment in full, or you can choose to make part payments on some items.

**If you have a regular automatic payment going to our school account, please switch this to your myKindo account by following these instructions.**

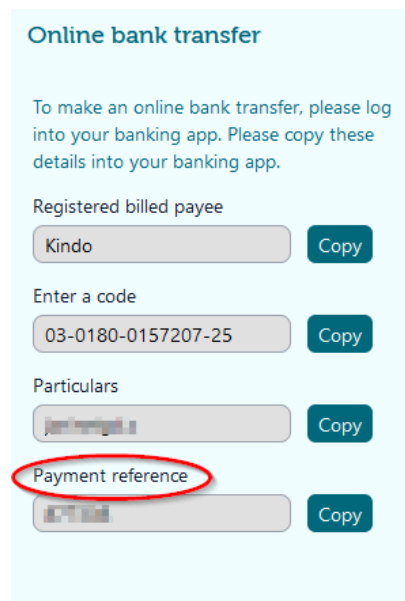
- Login to your **myKindo account**.
- Click on **myKindo wallet** on the banner.




- Choose the **Online bank transfer** option where you will see your personal details and the Kindo bank account number. These are all the details you need to set up an Automatic Payment with your bank.

**IMPORTANT:** You must include the **Payment reference number** (your member number) so we can ensure the funds are transferred into the correct myKindo account.

Please allow up to 2 working days for funds to be transferred. You will receive a top-up receipt when funds are received.

A screenshot of the 'Online bank transfer' form. The form is titled 'Online bank transfer' and includes instructions: 'To make an online bank transfer, please log into your banking app. Please copy these details into your banking app.' The form contains several input fields, each with a 'Copy' button to its right: 'Registered billed payee' (Kindo), 'Enter a code' (03-0180-0157207-25), 'Particulars' (partially obscured), and 'Payment reference' (partially obscured). The 'Payment reference' field is highlighted with a red circle.

Having a credit balance on your account means a faster transaction process at the checkout too!

 **Need assistance?**  
Our Kindo helpdesk is open  
8am to 4pm weekdays.

**Freephone:** 0508 4 KINDO  
(0508 454 636)  
**Email:** [hello@mykindo.co.nz](mailto:hello@mykindo.co.nz)

**Online support:**  
[support.mykindo.co.nz](https://support.mykindo.co.nz)  
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**SAVE TIME - PAY ONLINE**