

Digital Technologies/ Cybersafety Responsible User Agreement



Instructions for all parents / caregivers

- Please read through this document carefully
- Discuss the cybersafety rules with your child
- If there are any points you would like to be clarified, please contact the school office to discuss
- Sign and return to the school office

Digital Citizenship at Parua Bay School

Our school defines a digital citizen as someone who;

- is a confident and capable user of digital tools
- uses technologies to participate in educational, cultural, and economic activities
- uses and develops critical thinking skills in cyberspace
- is literate in the language, symbols, and texts of digital technologies
- is aware of challenges digital tools can present and can manage them effectively
- uses digital technologies to relate to others in positive, meaningful ways
- demonstrates honesty and integrity in their use of digital technologies
- respects the concepts of privacy and freedom of speech in a digital world
- contributes and actively promotes the values of digital citizenship

The steps taken to ensure the cybersafety of Parua Bay School students are based on our school values. The school's computer network, Internet access facilities, computers and other school ICT equipment/devices bring great benefits to the teaching and learning programmes of students at Parua Bay School.

Our school has comprehensive cybersafety practices in place, which include cybersafety Responsible User Agreements for all of our school community. The overall goal for the school is to keep our tamariki safe in our ever changing online environment and create a cybersafety culture, which is in keeping with the values of the school.

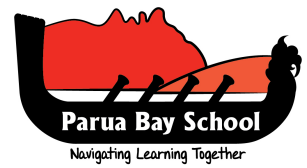
This Responsible User agreement includes information about your obligations, responsibilities, and the nature of possible consequences associated with cybersafety breaches which undermine the safety of the school environment.

All students will be issued with a Responsible User Agreement upon enrolment and once signed consent has been returned to school, students will be able to use ICT equipment/devices at school for educational purposes appropriate to the school environment.

Please note: This agreement for your child will remain in force as long as he/she is enrolled at this school; however, we will be revising this agreement annually and/or if it becomes necessary to add/amend any information.

Additional information can be found on the NetSafe website www.netsafe.org.nz

Student Cybersafety / Responsible User Agreement:



Student

Name:

As a safe and responsible user of digital technologies I will help keep myself and other people safe by following these rules:

- I will use digital devices at school for my learning and schoolwork only
- I will respect and look after all digital devices
- If I am unsure whether I am allowed to do something involving digital devices, I will ask first
- I will keep my personal details, username and passwords safe
- I will only access the Internet at school when an adult gives us permission
- I will always use digital technologies to communicate with others in positive ways
- I will respect the privacy of others online and ask permission before sharing information
- If I find anything inappropriate on a device I will tell an adult straight away and not show other students
- I understand that I must not download or copy any files such as music, videos, games or programmes without the permission of a teacher. This is to ensure we are following copyright laws.
- I must have a letter from home and permission from school before I bring any digital BYOD device equipment/ device from home. This includes things like mobile phones, iPods, cameras, and USB drives.
- I will ask my teacher's permission before giving out any personal information online.
- I understand that if I break this User Agreement, the school may need to inform my parents
- I understand that my family may be charged for repair costs if I break school equipment

Parent Cybersafety Agreement:

- I understand that our school is supporting students as they learn the skills required to become successful digital citizens.
- I understand that our school promotes digital citizenship and uses this to support teaching and learning.
- I understand that the school provides access to the internet and other communications technologies because it believes that they enhance the teaching and learning process.
- I understand that the school encourages responsible behaviour by students when using technology to help protect themselves and each other from experiencing harm online.
- I will support the school's cybersafety programme by encouraging my child to follow the cybersafety rules, and to always ask the teacher if they are unsure about any use of digital tools.
- I am aware that this "Responsible Use Agreement" is part of that, and that it encourages students to consider how their actions can affect themselves and those around them.
- I am aware that students can experience challenges when using technology, but that the school makes every effort to support students to manage those challenges effectively.
- I will discuss the information with my child and explain why it is important.
- If I have questions or concerns about the way in which technology is being used by my child at school, I know the school is happy to discuss this with me, and I am aware that I am welcome to do this at any time.
- I will contact the Teacher responsible for cybersafety or the Principal to discuss any questions I might have about cybersafety and/or this user agreement and I am welcome to do this at any time.

I have read this Cybersafety user agreement and I am aware of the school's initiatives to maintain a cybersafe learning environment, including my child's responsibilities.

Name of student: _____ Student's signature: _____

Name of parent/caregiver/legal guardian: _____

Parent's signature: _____ Date: _____