



This year we are using Office Products Depot (OPD) to supply our student's stationery requirements.

### ONLINE ORDERING

Go to [www.nzschoolshop.co.nz](http://www.nzschoolshop.co.nz) and enter your school into the search field, then select it from the drop-down menu, enter your first student's name into the pop-up box. Follow the instructions online on how to order.

While the site allows you to adjust the quantity of any item, the lists are approved by Parua Bay School's mandatory requirements, at bulk prices negotiated by the school.

### PAYMENT OPTIONS (through the secure payment gateway)

- Credit or Debit card via Paypal
- Internet banking via Poli Pay



### DELIVERY OPTIONS

- OPD will deliver your order to the address provided, freight free\*
- You can choose to click & collect your stationery from Baigents Office Products Depot.

**Shop Hours:** Monday – Friday 8.00am to 5.00pm

We will also be open Saturdays during the peak BTS period:

Saturday 15th Jan 9.00am to 3.00pm

Saturday 22nd Jan 9.00am to 3.00pm

Saturday 29th Jan 9.00am to 3.00pm

### WHEN CAN I ORDER

The site will be live for ordering by Monday 6<sup>th</sup> of December 2021, however, orders will not be dispatched until mid-January. We will have packs available in our shop for purchase from Tues 11<sup>th</sup> of Jan 2022.

If you have any questions, please contact us

Baigents Office Products Depot

09 438 4979 or email

[Baigents.OPD@psoffice.co.nz](mailto:Baigents.OPD@psoffice.co.nz)

### PHYSICAL ADDRESS

21-23 Commerce Street

Whangarei

\*Freight free is for orders over \$50 including GST

